

**PUBLIC PROTECTION CABINET  
DEPARTMENT OF HOUSING, BUILDINGS AND CONSTRUCTION  
DIVISION OF BUILDING CODE ENFORCEMENT  
500 MERO STREET  
FRANKFORT, KENTUCKY 40601-5412  
(502) 573-0373 FAX (502) 573-1598**

**KIBS MODEL APPLICATION FORM**

<p>This form to be completed by Manufacturer's Representative. Please CHECK ONE:</p> <p><input type="checkbox"/> Residential Modular Homes (One or Two-Family Dwellings other than HUD Manufactured Home)</p> <p><input type="checkbox"/> Commercial Modular Units (All Use Groups other than 1 or 2 family dwellings.)</p> <p>USE: _____</p>		
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"><b>MANUFACTURER INFORMATION</b></div> <p>NOTE: Complete the following information for the manufacturer <u>or</u> indicate your Kentucky assigned KIBS factory number, (a 3-digit number with A or B suffix assigned by the Office during first model submittal) here: _____</p> <p>MANUFACTURER'S NAME: _____</p> <p>MAILING ADDRESS: _____</p> <p>CITY/STATE/ZIP: _____</p> <p>FACTORY LOCATION: _____</p> <p>NAME OF FACTORY REPRESENTATIVE: _____ PHONE NUMBER: _____</p>		
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"><b>MODULAR BUILDING INFORMATION</b></div> <p>PROPOSED MODEL NAME: _____ MODEL #: _____</p> <p>OVERALL BUILDING SIZE: _____ WIDTH: _____ LENGTH: _____</p> <p>AREA PER FLOOR: _____ NUMBER OF FLOOR LEVELS: _____</p> <p>TOTAL AREA IN BUILDING: _____ TOTAL NUMBER OF BLDG. MODULES OR UNITS: _____</p> <p>SIZE OF UNITS: _____ W x: _____ L: _____</p>		
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"><b>MODEL PLAN SUBMISSION CHECKLIST</b></div> <p><b>Note:</b> Please check each item included with your Model Plan <b>All of this information is required with the Model Plan Submission.</b></p>		
<p>Cover Letter or Letter of Transmittal</p> <p>Plans drawn to minimum scale of <math>\frac{1}{8}" = 1'-0"</math></p> <p>Title Sheet</p> <p>Foundation Plan or Blocking Points Plan</p> <p>Floor Plan(s)</p> <p>4 Exterior Elevation Views</p> <p>Design Loads, Seismic, Wind, Snow, Live &amp; Dead Loads</p> <p>Traverse or Cross-section detail</p> <p>Door, Window &amp; Hardware Schedules</p> <p>Interior Finish Schedules</p>	<p>Framing Plans &amp; Construction Details</p> <p>Specifications</p> <p>Mechanical (HVAC) Plans &amp; Details</p> <p>Electrical Plan(s)</p> <p>Energy Calculations</p> <p>Plan Review/Inspection Fee (Calculated Per Table 122.3.1 of the 2018 Kentucky Building Code or a minimum of <b>\$285.00 whichever fee is greater</b>).</p> <p><i>Make check payable to the Kentucky State Treasurer.</i></p>	<p>Manufacturers Systems Manuals shall not be considered as substitution for the information required on the plan Submittal.</p> <p>The minimum distance between any commercial Kentucky Industrialized Building and any other building shall be Twenty feet, one inch (20' 1"). Any reduction in this distance shall be approved prior to shipment of the unit.</p> <p>Please be advised all previous model plan reviews are invalid if the model has not been resubmitted for our review and approval under the new codes.</p> <p>REDUCTION OF 11/2 INCH PLATE THICKNESS FOR ANCHOR BOLTS IS NOT ACCEPTABLE IN KENTUCKY. USE THICKER PLATE OR ALTERNATE ANCHORING SYSTEM.</p>